# Instructions for Use

StatSpin Express 4 Centrifuge Model Number M510

This manual is intended for

SSH4 – StatSpin Express 4 for 100-240 VAC, 50/60 Hz



55-006276-001CC September 2018 Beckman Coulter, Inc. 250 S. Kraemer Blvd. Brea, CA 92821 U.S.A.



#### Instructions for Use StatSpin Express 4 Centrifuge Model Number M510 PN 55-006276-001CC (September 2018)

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**Original Instructions** 

# **Revision History**

#### 55-006276-001 CC, 09/2018

• Moved: Symbol/Regulatory Mark and a link to the website in the California Proposition 65 statement

#### 55-006276-001 CB, 3/2018

- Converted the StatSpin Express 4 Operations Manual to a Beckman Coulter Instructions for Use (IFU) Manual, and made general clarifications to the IFU
- Added: Revision History, Safety Notice, Symbols and Definitions table, Alerts for Warning, Caution, Important, Note, and Tip explanations, Warning and Cautions, and How to Replace the Fuse
- Updated: Logo, Manufacturer address, Intended Use, and Limited Warranty statement
- Deleted: EC Rep

**Revision History** 

# Safety Notice

Read all product manuals and consult with Beckman Coulter-trained personnel before you operate the system. Do not perform any procedure before you carefully read all instructions. Always follow the product labels and the manufacturer's recommendations. If you have any questions:

- Visit http://www.beckmancoulter.com.
- US customers: Contact Beckman Coulter Customer Support at 1-800-854-3633.
- International customers: Contact your local distributor.

#### Alerts for Warning, Caution, Important, Note, and Tip

#### Warning

Warning indicates a potentially hazardous situation which, if not avoided, could cause death or serious injury. Warning can indicate the possibility of erroneous data that could cause an incorrect diagnosis.

/! Caution

Caution indicates a potentially hazardous situation which, if not avoided, can cause minor or moderate injury. Caution can also alert against unsafe practices, or indicate the possibility of erroneous data that could cause an incorrect diagnosis.



Important indicates important information to follow.

Note

Note indicates notable information to follow.

Тір	
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Tip indicates information to consider.

#### Warnings and Cautions

Pay close attention to the instructions that accompany the notes and symbols and the standard laboratory procedures outlined by your facility and local regulatory agencies.

#### **Warning**

Always operate the system with all shields and doors in position and secured to avoid injury.

Perform system operations with caution.

Wear Personal Protective Equipment (PPE) such as gloves, eye shields, and lab coats.

Wash hands thoroughly after contact with sample media and all maintenance activities.

Observe all laboratory policies and procedures related to the handling of biohazardous materials.

Refer to the applicable sources (such as Material Safety Data Sheets) for specific hazard information.

#### Warning

Do not operate the centrifuge below the minimum operating temperature (2°C). Do not store the rotor below the minimum storage temperature. Doing so will subject the rotor materials to damage. See Specification.

#### Warning

Do not expose the rotor to strong or concentrated acids, bases, esters, aromatic or halogenated hydrocarbons, ketones, or strong oxidizing agents, or environmental influences, including natural ultra-violet radiation.

#### /! Warning

Handle and dispose of sharp fragments according to the World Health Organization's Laboratory Biosafety Manual and relevant local and national regulations.



If the equipment is used in a manner not specified by Beckman Coulter, the protection provided by the equipment may be impaired.



Inspect the instrument for cracks or any physical damage to housing, cover, and rotor upon the receipt of the unit. Damage can cause unsafe operation; if damage or cracks are found, discontinue use until repairs have been performed.



Only reset the cycle counter after conducting the recommended inspections and service. Resetting the cycle counter without performing the recommended inspections and service reduces the reliability and safety of the instrument.

## Warning

Outside of North America: do not use the power cord supplied. Use power cord for at least 3.0 Amp with an IEC320/CEE22 female connector and male connector suitable for the power outlet to be used.



Picking up or moving the centrifuge during operation can cause injury to the operator and/or damage to the centrifuge.

#### 🔶 Warning

**Electromagnetic Wave and Noise** 

The system generates, uses, and can radiate radio frequency energy. If the system is not installed and operated correctly, this energy can cause interference with other equipment. In addition, other equipment can radiate radio frequency energy to which the system is sensitive. If you suspect interference between the system and other equipment, Beckman Coulter recommends the following actions to correct the interference:

- This equipment complies with the emission and immunity requirements described in this part of the EN/IEC 61326 -1.
- As to emission, this system has been designed and tested to CISPR 11 Class A, so in a domestic environment, it may cause radio interference, in which case, you may need to take measure to mitigate the interference.
- It is recommended to evaluate the electromagnetic environment prior to operations of the system.
- Do not use this system in close proximity to sources of strong electromagnetic radiation (for example, unshielded intentional RF sources). As they can interfere with the proper operation.
- Do not use mobile or cordless telephones and transceivers in the same room as the system.
- Do not use medical equipment that can be susceptible to malfunctions caused by Electric Magnetic Field (EMF) near the system.

#### /! Caution

Disconnect the power cord from the electrical outlet before performing maintenance or inspection.



Do not spray cleaning solutions directly onto the centrifuge bowl or housing. Overspray can reach the motor bearings or internal circuitry, causing harm to the electronics.

Before using any cleaning or decontamination methods other than those recommended by the manufacturer, users should check with the manufacturer that the proposed method will not damage the equipment.



During operation maintain a 30 cm (12 inch) clearance around the centrifuge. The clearance must be free from obstruction and away from the edge of the surface that the centrifuge is on.

#### /! Caution

Follow Universal Precautions with all biological specimens, regardless of whether the specimen is known to contain an infectious agent. (See <u>References</u>)

#### Caution

Use the same size and style tubes in opposite positions. Balance liquid in tubes to within 0.5mL. If glass tubes are used to balance rotor load, replace the glass balance tube every ten cycles to prevent possible breakage caused by the repeated stress of centrifugation. Replace the tube inserts immediately if a tube breaks during centrifugation.

#### Caution

Inspect rotor on a routine basis. Rotor lifespan depends on usage. Inspect rotors for cracks and replace the rotors immediately when any crack or visible wear occurs.



Never operate the centrifuge without the rotor properly mounted and the hex screw tightened. Failure to install and secure the rotor correctly can damage the centrifuge.



Replace Tube Insert immediately if a tube breaks during centrifugation. Wear Personal Protective Equipment (PPE) such as gloves, eye shields, and lab coats.



Running the centrifuge repeatedly with an unbalanced load condition can cause excessive vibrations and premature equipment failure.



The cover interlock bypass is for emergency use only. Disconnect the power cord from the wall outlet and ensure the rotor has come to a complete stop before using the interlock bypass. If the equipment is not used correctly, safety can be impaired.



The instructions prohibit use of the specified materials within the centrifuge

- flammable or explosive materials.
- materials which could react chemically with sufficient vigor to cause a hazard.

#### Caution

Ensure to replace the fuse with the correct type and rating for continued protection against risk of fire and/or improper instrument operation.

#### /! Caution

If the fuse continues to blow after being replaced, contact service for additional assistance.

Please use the instrument as intended. Improper use may cause damage to the instrument, inaccurate results, or potentially nullify warranties.

# Symbols and Definitions

Table 1         Express 4 Sym	bols Glossary
Symbol	Description
$\bigcirc$	Warning; Biological hazard
	To warn of a biological hazard.
	<i>IEC 60878. Graphical Symbols for electrical equipment in medical practices.</i> <i>#7010-W009</i>
	Supplemental Product-Specific Manufacturer Information
	This label indicates a caution to operate only with all covers in position to decrease risk of personal injury or biohazard.
	This label indicates the use of biohazardous materials in the area. Use caution when working with possible infectious samples.
	Wear Personal Protective Equipment (PPE) such as gloves, eye shields, and lab coats. Handle and dispose of biohazardous materials according to your laboratory procedures.
	Consult instructions for use
	Indicates the need for the user to consult the instructions for use.
	ISO 15223-1. Medical devices - Symbols to be used with medical device labels, labelling and information to be supplied - Part 1: General Requirements. #5.4.3
$\wedge$	Caution
<u> </u>	Indicates the need for the user to consult the instructions for use for important cautionary information such as warnings and precautions that cannot, for a variety of reasons, be presented on the medical device itself.
	ISO 15223-1. Medical devices - Symbols to be used with medical device labels, labelling and information to be supplied - Part 1: General Requirements. #5.4.4
$\wedge$	Moving Parts Symbol
	The moving parts symbol indicates that there are moving parts in the area. Only operate the system when all covers are in position and use caution to reduce the risk of personal injury. While the system is operating, do not touch the moving parts of the system. Do not insert fingers or hands into any system opening.

Symbol	Description
	<b>cNRTLus Certification Mark</b> This symbol indicates recognition by a Nationally Recognized Testing Laboratory (NRTL) that the system has met the relevant product safety standards for the United States and Canada. <i>OSHA, CEC</i>
	<b>RCM Symbol</b> This symbol indicates compliance with the Australian Communications Media Authority (ACMA) requirements (safety and EMC) for Australia and New Zealand.
	Recycling SymbolThis label is required by the Waste Electrical and Electronic Equipment (WEEE) Directive of the European Union. The presence of this label indicates that:1. The device was put on the European Market after August 13, 2005.2. The device is not to be disposed of via the municipal waste collection system of any member state of the European Union.Customers must understand and follow all laws regarding the correct decontamination and safe disposal of electrical equipment. For Beckman Coulter products bearing this label, contact your dealer or your local Beckman Coulter Representative for more information on the take-back program that facilitates the correct collection, treatment, recovery, recycling, and safe disposal of these products.EU Directive 2002-96-EC: waste electrical and electronic equipment (WEEE) For the Japan market:This system is considered an industrial waste, subject to special controls for infectious waste. Before disposal of the system, refer to the Waste Disposal and Public Cleaning Law for compliance procedures.

 Table 1
 Express 4 Symbols Glossary (Continued)

Symbol	Description
	RoHS Caution Symbol
新聞, 日利 / Mg, Date	This symbol indicates that this electronic information product contains certain toxic or hazardous elements, and can be used safely during its environmental protection use period. The number in the middle of the logo indicates the environmental protection use period (in years) for the product. The outer circle indicates that the product can be recycled. The logo also signifies that the product should be recycled immediately after its environmental protection use period has expired. The date on the label indicates the date of manufacture.
	These labels and materials declaration table (the Table of Hazardous Substance's Name and Concentration) meet People's Republic of China Electronic Industry Standard SJ/T11364-2006 <i>Marking for Control of</i> <i>Pollution Caused by Electronic Information Products</i> requirements.
$\bigcirc$	"OFF" (power)
$\bigcirc$	To indicate disconnection from the mains, at least for mains switches or their positions, and all those cases where safety is involved.
	IEC 60417: Graphical symbols for use on equipment - Overview and application, #5008
	Supplemental Product-Specific Manufacturer Information
	This symbol indicates the off position.
	"ON" (power)
	To indicate connection to the mains, at least for mains switches or their positions, and all those cases where safety is involved.
	IEC 60417: Graphical symbols for use on equipment - Overview and application, #5007
	Supplemental Product-Specific Manufacturer Information
	This symbol indicates the on position.
	Alternating current
, 0	To indicate on the rating plate that the equipment is suitable for alternating current only; to identify relevant terminals.
	IEC 60417: Graphical symbols for use on equipment - Overview and application, #5032

 Table 1
 Express 4 Symbols Glossary (Continued)

Symbol	Description
	Fuse
	To identify fuse boxes or their location.
	IEC 60417: Graphical symbols for use on equipment - Overview and application, #5016
	Supplemental Product-Specific Manufacturer Information
	This symbol is used to identify a fuse location and rating.
$\square$	Protective earth; protective ground
	To identify any terminal which is intended for connection to an external conductor for protection against electric shock in case of a fault, or the terminal of a protective earth (ground) electrode.
	IEC 60417: Graphical symbols for use on equipment - Overview and application, #5019
Π	Date of Manufacture
	To indicate the date when the medical device was manufactured.
	ISO 15223-1. Medical devices - Symbols to be used with medical device labels, labelling and information to be supplied - Part 1: General Requirements. #5.1.3
DEEL	Catalogue Number
	Indicates the manufacturer's catalogue number so that the medical device can be identified.
	ISO 15223-1. Medical devices - Symbols to be used with medical device labels, labelling and information to be supplied - Part 1: General Requirements. #5.1.4
	Serial number
<u>SN</u>	Indicates the manufacturer's serial number so that a specific medical device can be identified.
	ISO 15223-1. Medical devices - Symbols to be used with medical device labels, labelling and information to be supplied - Part 1: General Requirements. #5.1.7
Made in Country of Origin	Country of Origin Symbol
	This symbol indicates the country that the product was manufactured.

 Table 1
 Express 4 Symbols Glossary (Continued)

Symbol	Description
Info for USA only: California Proposition 65 WARNING Cancer & Reproductive Harm www.P65Warnings.ca.gov	<b>California Proposition 65</b> This product can expose you to chemicals known to the State of California to cause Cancer and Reproductive Harm. For more information go to https://www.P65Warnings.ca.gov.
NON STERILE	Non-sterile Indicates non-sterile product.
<b>_</b>	Temperature limitation Indicates storage requirements limit.
	Start button The Start button initiates the selected cycle.
	Stop or Open button The Stop or Open button interrupts the cycle and stops the centrifugation. This button releases the cover.
• Ĭ	<b>Error or Service indicator</b> The red indicator with an adjacent wrench symbol flashes to signal an error condition or remains continuously illuminated when service is needed.
P	Lock Locked position for shield.
R R R R R R R R R R R R R R R R R R R	<b>Unlock</b> Unlocked position for shield.

 Table 1
 Express 4 Symbols Glossary (Continued)

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# CHAPTER 1 Installation

#### **Inspecting the Package**

The StatSpin Express 4 and its accessories are delivered in one carton. If the centrifuge or accessories have suffered any damage in transport, inform your carrier immediately.

Note

Save shipping carton and components to simplify return if service is required.

#### **Confirming the Contents**

The package contains:

- One StatSpin Express 4 horizontal centrifuge (Product No. SSH4)
- One centrifuge rotor (Product No. RTH8)
- Eight rotor inserts for 13x100 mm tubes (Product No. SV09)
- Eight rotor inserts for 16x100 mm tubes (Product No. SV07)
- One line cord for use in North America only.
- One Instructions for Use Manual
- One manual latch release tool
- One 1/8 inch hex key

#### Installing the System

**1** Place the centrifuge on a solid level surface suitable for operation of laboratory instrumentation.

Caution

During operation maintain a 30 cm (12 inch) clearance around the centrifuge. The clearance must be free from obstruction and away from the edge of the surface that the centrifuge is on.

- 2 Position the StatSpin Express 4 away from direct sunlight and sources of heat or cold.
- **3** For the acceptable range of operating temperature and humidity, refer to Specifications.
- **4** Remove the packaging around the rotor and in the lid before operating the centrifuge.

#### **Connecting the Power**

1 Plug the centrifuge into a grounded outlet supplying 100-240 V @ 50-60 Hz.

- **2** Turn on the power switch (located on the rear panel, above the line cord connector).
- **3** When the instrument is ready for use, it will give a two beep signal and illuminate the two minute cycle light on the front keypad. Press the stop button to release the latch and open the cover.



Outside of North America: do not use the power cord supplied. Use power cord for at least 3.0 Amp with an IEC320/CEE22 female connector and male connector suitable for the power outlet to be used.

# CHAPTER 2 System Overview

## **Intended Use**

The StatSpin Express 4 is a high-speed horizontal bench top centrifuge used to rapidly separate whole blood in the original sample collection tubes. Do Not centrifuge substances with a density greater than  $1.2 \text{ kg/dm}^3$ .

The horizontal rotor included with the centrifuge accepts up to 8 primary 16x100mm primary blood tubes with a maximum volume of 10 mL per tube. The operator selects a fixed spin time of 3, 5 or 10 minutes. The rotation speed is 5100 rpm for the 3 and 5 minute cycles, producing a centrifugal force of 4000 xg at a rotor radius of 13.8 cm. The 10 minute cycle generates 3100 xg at 4500 rpm. This setting provides lower g-forces for procedures which require a traditional spin.

# **Operator Controls**

 Table 2.1
 Express 4 Operator Controls

Symbol	Description	
	Start button The Start button initiates the selected cycle.	
	Stop or Open button The Stop or Open button interrupts the cycle and stops the centrifugation. This button releases the cover.	
• 3 min	<b>3 Minute Cycle</b> The 3 min button selects a cycle of three minutes at 5100 rpm.	
• 5 min	<b>5 Minute Cycle</b> The 5 min button selects a cycle of five minutes at 5100 rpm.	
• 10 min	<b>10 Minute Cycle</b> The 10 min button selects a cycle of ten minutes at 4500 rpm.	
• 1	<b>Error or Service indicator</b> The red indicator with an adjacent wrench symbol flashes to signal an error condition or remains continuously illuminated when service is needed.	
P	Lock Locked position for shield.	

Symbol	Description
$\bigcirc$	Unlock
<u>R</u>	Unlocked position for shield.

 Table 2.1
 Express 4 Operator Controls (Continued)

Note

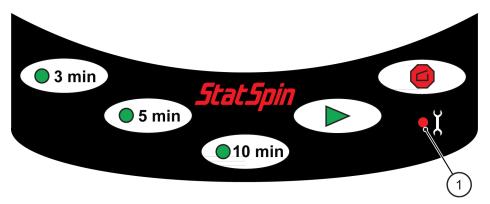
Buttons should be depressed with finger tips only. Never press buttons with a sharp object such as a pen, screwdriver, centrifuge insert, fingernail, etc. The buttons are membrane switches designed to be activated by finger actuation. Use with any hard or sharp object can cause damage to the tactile layer of the button, rendering the button unstable and prone to premature failure.

## **Error Indicators**

A flashing red Error or Service indicator on the control panel signals a StatSpin Express 4 error condition.

Use the combination of green cycle time indicators that are flashing to identify the cause of the error condition. For more information, refer to Error Indicators.

To clear the error condition, correct the problem and press the Stop or Open button.



1. Error or Service light flashing

## **Error Code Table**

#### Table 2.2Error Code Table

Cycle Time Indicator Combination	Problem	Solution
• 3 min	Failure to reach speed in 30 seconds.	Confirm no obstruction in bowl area, contact customer service.

Cycle Time Indicator Combination	Problem	Solution
• 5 min	Latch is not locked.	Confirm cover is fully seated in closed position.
• 3 min	Rotor exceeded set speed.	Remove and inspect rotor, reinstall.
• 5 min		
• 10 min	Cover is not closed.	Confirm cover is fully seated in closed position.
• 3 min	Out of balance.	Confirm tubes are balanced in rotor and centrifuge is on a level surface.
• 10 min		
• 5 min	Locked Rotor	Contact customer service.
• 10 min		Confirm no obstruction in bowl area.
• 3 min	Shield is not installed.	Confirm shield is installed and in the locked position.
• 5 min		
• 10 min		
Continuously illuminated Error or Service indicator.	Cycle Counter	50,000 spins have been reached, please conduct periodic maintenance check. (For more information, refer to Maintenance).

Table 2.2 Error Code Table (Continued)

# Accessories

Table 2.3     Accessories		
Product No.	Description	
SV02	Inserts for 3 mL tubes (10.25 x 64 mm) 4/pk.	
SV05	Inserts for 1.5 - 2.0 mL microtubes (10.25 x 47 mm or BD Microtainers) 4/pk.	
SV06	Inserts for 7 mL tubes (16 x 75 mm) 8/pk.	
SV07	Inserts for 10 mL tubes (16 x 100 mm) 8/pk. Included with centrifuge	
SV08	Inserts for 5 mL tubes (13 x 75 mm) 8/pk.	
SV09	Inserts for 7 mL tubes (13 x 100 mm) 8/pk. Included with centrifuge	
SV10	Inserts for 5 mL Greiner tubes (13 x 75 mm) 8/pk.	
SV11	Inserts for 4 mL BD RST tubes (13 x 100 mm) 8/pk	
RTH8	8 place rotor. Included with centrifuge	

## **Opening and Closing the Cover**

The electronically operated cover interlock mechanism prevents operation until the cover is completely closed and locked, and prevents the cover from being opened while the centrifuge is in operation. When the cover is completely closed and locked, an operating cycle can be initiated.

#### **Cover Interlock By-pass**

To release the electronically operated cover interlock mechanism, insert the manual latch release tool into the small hole in the center of the front membrane panel. If you press the **Stop** or **Open** button and the cover does not release, push the lock lever inward about one inch (25 mm) to release the interlock mechanism. The cover interlock by-pass is for emergency use only. Misuse may expose the operator to unsafe conditions.

# / Caution

The cover interlock bypass is for emergency use only. Disconnect the power cord from the wall outlet and ensure the rotor has come to a complete stop before using the interlock bypass. If the equipment is not used correctly, safety can be impaired.

## **Removing and Installing the Rotor**

The Express 4 is shipped with the rotor installed and supported by a shipping retainer. To prevent possible damage to the motor mount of the centrifuge, remove the rotor whenever the centrifuge is shipped to another location.



Never operate the centrifuge without the rotor properly mounted and the hex screw tightened. Failure to install and secure the rotor correctly can damage the centrifuge.

#### **Removing the Rotor**

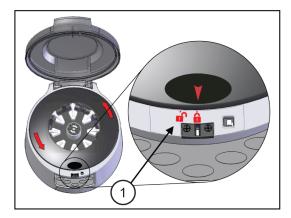
- **1** Open the cover.
- **2** Turn off the power.
- **3** Disconnect the power cord.
- **4** Remove the shield. Grasp the shield at the center opening and rotate clockwise to unlock. Lift the shield straight up and out of the centrifuge housing.

Figure 3.1 Removing Shield



1. Remove the shield by lifting it straight up and out of the centrifuge.

Figure 3.2 Locking Shield



- 1. Locked and Unlocked Positions
- **5** Use an 1/8 inch hex key to remove the hex screw of the rotor hub.
- **6** Remove the rotor by lifting it straight up and out of the centrifuge.

#### **Reinstalling the Rotor**

- **1** Align the indent on the side of the rotor hub with the flat on the motor shaft.
- **2** Slide the rotor onto the motor shaft to seat. Do not force the rotor onto the motor shaft. If it does not slide down easily re-align the rotor with the motor shaft.
- **3** Reinstall hex screw and tighten with 1/8 hex key (supplied).
- **4** Reinstall the shield into the housing by grasping the shield in the center and rotating it counter-clockwise until it is in the locked position.

# Spinning the Sample

#### Loading

	Warning
	Always operate the system with all shields and doors in position and secured to avoid injury.
	Perform system operations with caution.
	Wear Personal Protective Equipment (PPE) such as gloves, eye shields, and lab coats.
	Wash hands thoroughly after contact with sample media and all maintenance activities.
	Observe all laboratory policies and procedures related to the handling of biohazardous materials.
	Refer to the applicable sources (such as Material Safety Data Sheets) for specific hazard information.
<u>/</u>	Caution
	Never operate the centrifuge without the rotor properly mounted and the hex screw tightened. Failure to install and secure the rotor correctly can damage the centrifuge.
<u>/</u>	Caution
	During operation maintain a 30 cm (12 inch) clearance around the centrifuge. The clearance must be free from obstruction and away from the edge of the surface that the centrifuge is on.
	Be sure the correct tube inserts are installed. The StatSpin Express 4 centrifuge is provided with eight tube inserts for 13 x 100-mm tubes (Product No. SV09) and eight tube inserts for 16 x 100-mm tubes (Product No. SV07). Other sizes are available (Refer to Accessories).
2	The rotor must be balanced to ensure smooth operation. Do not spin a single tube.
	<u>/</u> Caution
	Running the centrifuge repeatedly with an unbalanced load condition can cause

excessive vibrations and premature equipment failure.

3 Use the same size and style tubes in opposite positions of the sample. Fill the balance tube with liquid to within 0.5 mL.



Handle and dispose of sharp fragments according to the World Health Organization's Laboratory Biosafety Manual and relevant local and national regulations.



Replace Tube Insert immediately if a tube breaks during centrifugation. Wear Personal Protective Equipment (PPE) such as gloves, eye shields, and lab coats.

## Caution

Use the same size and style tubes in opposite positions. Balance liquid in tubes to within 0.5mL. If glass tubes are used to balance rotor load, replace the glass balance tube every ten cycles to prevent possible breakage caused by the repeated stress of centrifugation. Replace the tube inserts immediately if a tube breaks during centrifugation.

- **4** Close and latch the centrifuge cover.
- **5** Select the spin time by pressing a cycle time button.
- 6 Press Start button.

#### **Cycle Selection**

Select spin time settings to achieve optimum results for specific applications.

The following are general guidelines:

Setting	Description	Speed	RCF
3 min	Produces high quality plasma/serum from whole blood for 5 chemistry and cardiac testing.		4000 xg
5 min	Produces high quality plasma/serum from whole blood for chemistry and cardiac testing. Recommended for most Greiner gel tubes	5100 rpm	4000 xg
10 min	Slower traditional spin. Centrifugal forces are decreased to provide a traditional spin.	4500 rpm	3100 xg

#### Unloading

Warning

Always operate the system with all shields and doors in position and secured to avoid injury.

Perform system operations with caution.

Wear Personal Protective Equipment (PPE) such as gloves, eye shields, and lab coats.

Wash hands thoroughly after contact with sample media and all maintenance activities.

Observe all laboratory policies and procedures related to the handling of biohazardous materials.

Refer to the applicable sources (such as Material Safety Data Sheets) for specific hazard information.

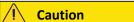
- 1 When the cycle completes, the rotor decelerates to a complete stop in 45 seconds or less. The instrument beeps 3 times, and the cover latch automatically releases.
- **2** Lift the cover.
- **3** Carefully remove the tubes and try not to resuspend the sample.

**Operating Instructions** Spinning the Sample

# CHAPTER 4 Maintenance

#### **Overview**

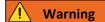
Beckman Coulter recommends that instrument operators perform periodic inspections and preventative maintenance on all devices. Contact Beckman Coulter at any time if the instrument is not functioning correctly.



Disconnect the power cord from the electrical outlet before performing maintenance or inspection.



Inspect the instrument for cracks or any physical damage to housing, cover, and rotor upon the receipt of the unit. Damage can cause unsafe operation; if damage or cracks are found, discontinue use until repairs have been performed.



Do not expose the rotor to strong or concentrated acids, bases, esters, aromatic or halogenated hydrocarbons, ketones, or strong oxidizing agents, or environmental influences, including natural ultra-violet radiation.

#### Cleaning

Clean the outside surfaces and the control panel with a water-dampened absorbent tissue and mild detergent. Clean the inner surface with a mild detergent and if necessary, a disinfectant, wiping with an absorbent tissue dampened with 70% alcohol or 10% bleach solution.



Do not spray cleaning solutions directly onto the centrifuge bowl or housing. Overspray can reach the motor bearings or internal circuitry, causing harm to the electronics.

Before using any cleaning or decontamination methods other than those recommended by the manufacturer, users should check with the manufacturer that the proposed method will not damage the equipment.

#### General Cleaning

- **1** Open centrifuge cover.
- 2 Turn off the power and unplug the power cord from the electrical outlet.

- **3** Remove the shield.
- **4** Remove the rotor (For more information, refer to Removing and Installing the Rotor.)
- **5** Clean bowl area with mild detergent.
- **6** Re-install rotor (For more information, refer to Reinstalling the Rotor.)
- 7 Plug the power cord into the electrical outlet.

#### **Disinfecting the Rotor**

- **1** Open centrifuge cover.
- **2** Turn off the power and unplug the power cord from the electrical outlet.
- **3** Remove shield to allow access to the rotor.
- **4** Remove the rotor. (For more information, refer to Removing and Installing the Rotor.)
- **5** The rotor and inserts may be soaked in detergent and warm water or a 10% bleach solution.
- **6** Do not attempt to clean an insert that has a broken tube. Dispose of insert immediately.
- 7 Dry the rotor and inserts with a clean absorbent paper towel or allow to air dry.
- 8 Re-install the rotor. (For more information, refer to Reinstalling the Rotor.)
- **9** Plug the power cord into the electrical outlet.

#### **Checking the Rotor Speed**

The rated speeds can be checked with a stroboscope or photoelectric tachometer. Point the tachometer through the transparent cover at the reflective patch located near rotor center. Do not defeat any safety interlocks while performing the test. If the StatSpin Express 4 fails to achieve an operating speed of 5,100 rpm  $\pm 5\%$  in the 3 minute and 5 minute settings or 4,500 rpm  $\pm 5\%$  in the 10 minute setting, contact Beckman Coulter.

#### **Inspecting the Rotor**

To inspect the rotor for cracks or damage monthly:

- **1** Clean and dry the rotor. For more information, refer to Cleaning.
- **2** Hold the rotor under a light source.
- **3** Tilt and slowly rotate the rotor to inspect for hairline cracks on the rotor plate.

**4** Inspect the rotor for cracks or damage. Discontinue use of centrifuge if any are found and replace the rotor. Contact Beckman Coulter at any time if the instrument is not functioning correctly.

#### **Periodic Maintenance Check**

When the cycle counter in the instrument reaches 50,000 spins, the Error or Service indicator will continuously illuminates. The indicator is a reminder to perform some important maintenance inspections on the instrument. Follow these steps to complete the maintenance inspection and reset the cycle counter.

Replace damaged or cracked components found during the inspection immediately. Contact Beckman Coulter to order replacement parts or to schedule a repair.

- **1** Open the cover.
- **2** Turn off the power and unplug the power cord from the electrical outlet.
- **3** Remove protective shield and rotor from the instrument. For more information, refer to Removing and Installing the Rotor.
- **4** Clean the inside surfaces of the shield and bowl, as well as the rotor, with a mild detergent.
- **5** Inspect the cover and housing for any cracks particularly around the hinge area.
- 6 Inspect the cover gasket for tears and excessive flattening.
- 7 Inspect the latch guide (black) on the front of the housing for cracks.
- **8** Inspect the keypad for cracks or worn areas.
- **9** Inspect the rotor for cracks, warping, or loose hardware. For more information, refer to Inspecting the Rotor.

Do not reinstall the rotor if any are discovered.

**10** Re-install the rotor and protective shield into the instrument.

#### **Resetting the Cycle Counter**

/! Warning

Only reset the cycle counter after conducting the recommended inspections and service. Resetting the cycle counter without performing the recommended inspections and service reduces the reliability and safety of the instrument.

- **1** Hold down the 3 and 5 minute cycle buttons while powering the unit on. The instrument beeps continuously.
- **2** Release the buttons. The beep stops. The cycle-counter resets to zero.
- **3** Run a test cycle to confirm that the red Error or Service indicator is not lit.

Troubleshooting

Symptom:	Solution:
Red Error or Service indicator flashing.	Refer to Error Code Table of manual to identify and correct problem.
Tubes are loose and do not fit into buckets.	Be sure the correct tube inserts are in use. Inspect insert listing available under accessories to match with appropriate tube sizes
No LEDs are on and unit does not spin.	Main power switch is located on rear panel along with fuse holder. Inspect the switch position and condition of the fuses. Confirm power cord is plugged into a powered outlet.
Unit vibrated and shuts down.	This instrument detected an imbalance and stopped operation. Clear the error using the keypad and inspect the balance tube to ensure the same size and style tubes in the opposite positions. The liquid in the balance tube should be at the same level as the sample tube. The weight difference between the tubes should be less than 4 grams. If the correct balance is being used, then inspect the rotor for any wear or damage. Follow the instructions on how to inspect the rotor. Remove rotor and inspect for cracks, warping, or loose hardware. If any are found, discontinue operation and contact Beckman Coulter Customer Service for rotor replacement.
A crack in the top cover or housing.	Discontinue operation. Have unit serviced.
Rotor does not come off motor shaft.	Remove the screw and apply a straight upward pressure at rotor center. For more information, contact Beckman Coulter Customer Service.
Red Error LED is on and does not turn off.	The cycle counter has reached 50,000 spins. Please perform the periodic maintenance checks as indicated in Section 4.
Caps are popping off the tubes during centrifugation.	Be sure the correct tube inserts are in use. Inspect insert listing available under accessories to match with appropriate tube sizes.
Centrifuge not providing platelet poor plasma.	Check rotor speed, and ensure tubes are balanced. Check to make sure you are using the 5 minute setting. Ensure probe of the analyzer is positioned vertically in plasma, no more than ¼ inch from top surface of plasma, and away from the tube walls. Contact Beckman Coulter Customer Service for guidelines for obtaining platelet poor plasma.

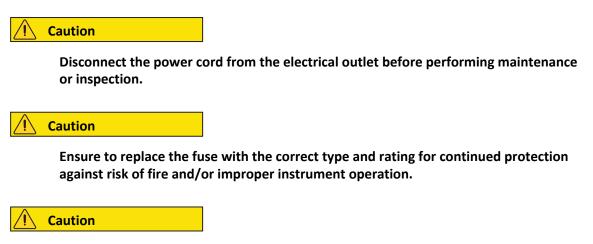
Symptom:	Solution:
Sample is not separating adequately.	Be sure the tubes are correctly mixed immediately following collection. Refer to tube manufacturer for recommended procedure. Inspect rotor speed and cycle times. Allow serum tubes to clot before centrifugation.
Tubes are breaking during centrifugation.	Replace the tube insert. Do not attempt to clean glass from inserts. Balance tubes should be replaced after 10 cycles.
Cover does not open.	Confirm unit has power; press the <b>Stop</b> or <b>Open</b> button. If there is a power failure or malfunction, insert the manual latch release tool into the small hole on front panel. The cover releases and samples can be removed.
3 minute, 5 minute, 10 minute flashing, unit does not spin.	Confirm shield is securely locked in position (counter- clockwise).

	Table 4.1	Troubleshooting	(Continued)	)
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Buttons should be depressed with finger tips only. Never press buttons with a sharp object such as a pen, screwdriver, centrifuge insert, fingernail, etc. The buttons are membrane switches designed to be activated by finger actuation. Use with any hard or sharp object can cause damage to the tactile layer of the button, rendering the button unstable and prone to premature failure.

## **Replacing the Fuse**



If the fuse continues to blow after being replaced, contact service for additional assistance.

Items required:

- #2 flat head screwdriver
- Replacement fuse (as required)

To replace the fuse:

- 1 Turn off the instrument power and disconnect the power cord from the instrument.
- **2** Use the flat head screwdriver to remove the fuse block located below the ON/OFF switch.
- **3** Replace the fuse: 5x20 mm type, rated F2.5A, 250V.
- **4** Reinstall the fuse block and reconnect the power cord.

#### Service

Refer all service to qualified service personnel or Contact Beckman Coulter Customer Service at 1-800-854-3633.

Be sure to complete and return the warranty card as directed.

#### Decontamination before returning for service:

Any instrument or accessory containing accumulated blood or other biological or chemical deposits must be cleaned before shipment for service. This decontamination is required by Federal Law (Title 48 and 49 of the Federal Regulations) and according to the Environmental Protection Agency's Regulations for Biohazard Waste Management. Beckman Coulter cannot perform decontamination.

#### Limited Warranty and Disclaimer:

Subject to the below exceptions and conditions, Beckman Coulter warrants to the original purchaser that the Equipment will shall be free from substantial defects in material, under normal use and service, for the period expiring twenty-four (24) months and (ii) Services will be performed in a workmanlike manner. As exclusive and sole remedy for breach of the warranty, Beckman Coulter will, at its discretion, repair or replace any Equipment unit or part covered under this warranty returned to Beckman Coulter or an authorized repair center. Repaired or replaced instruments supplied under this warranty carry only the remaining portion of the original warranty and repairs shall not interrupt or prolong this warranty. No warranty extended hereby shall apply to any instrument that has been damaged due to misuse, negligence, accident, or damage resulting from unauthorized repairs, alterations, or improper installation.

THE WARRANTIES IN THIS SECTION ARE PROVIDED IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND ARE YOUR EXCLUSIVE REMEDIES RELATING TO PERFORMANCE OF THE PRODUCTS OR SERVICES. BECKMAN COULTER DISCLAIMS ALL OTHER WARRANTIES, INCLUDING WITHOUT LIMITATION, ANY WARRANTY ABOUT THE MERCHANTABILITY OF THE PRODUCTS, INFRINGEMENT OR THEIR FITNESS FOR A PARTICULAR PURPOSE. IF ANY IMPLIED WARRANTIES APPLY AS A MATTER OF LAW, THEY ARE LIMITED IN DURATION TO THE LENGTH OF THE TERM OF THIS AGREEMENT.

Representations and warranties made by any representatives, salespersons or agents of Beckman Coulter, which are inconsistent or in conflict with or in addition to the terms of this Agreement, will not be binding upon Beckman Coulter unless reduced to writing and approved by an expressly authorized officer of Beckman Coulter.

#### Limitation of Liability:

BECKMAN COULTER'S TOTAL LIABILITY AND YOUR EXCLUSIVE REMEDY UNDER THIS AGREEMENT WILL BE LIMITED TO DIRECT MONEY DAMAGES NOT TO EXCEED THE AMOUNT PAID BY YOU UNDER THIS AGREEMENT DURING THE TWELVE MONTHS PRECEDING THE DATE THAT THE CLAIM FIRST ACCRUED. THIS LIABILITY LIMIT IS CUMULATIVE AND ALL DAMAGES PAID TO YOU UNDER THIS AGREEMENT WILL BE AGGREGATED IN CALCULATING THE SATISFACTION OF BECKMAN COULTER'S LIABILITY LIMIT. BECKMAN COULTER WILL NOT BE RESPONSIBLE FOR ANY DAMAGES THAT YOU MAY INCUR FROM DELAYED SHIPMENT OR PRODUCT SELECTION, WHETHER LIABILITY IS ASSERTED IN CONTRACT, TORT, WARRANTY OR OTHERWISE. BECKMAN COULTER WILL HAVE NO LIABILITY TO YOU, OR ANY THIRD PARTIES FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY OR PENAL LOSS OR DAMAGE OF ANY NATURE WHATSOEVER (INCLUDING WITHOUT LIMITATION LOSS OF PROFITS OR LOSS OF USE), EVEN IF BECKMAN COULTER WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND WHETHER OR NOT SUCH DAMAGES WERE FORESEEABLE.

#### Maintenance

Service

# APPENDIX A Specifications

# Specifications

Product Number	SSH4
Model Number	M510
Spin Parameters	3 minutes: 180 seconds at 5100 rpm, 4000 xg
	5 minutes: 300 seconds at 5100 rpm, 4000 xg
	10 minutes: 600 seconds at 4500 rpm, 3100 xg
Acceleration Time	≤30 seconds
Deceleration Time	≤30 seconds
Electrical	100 to 240 VAC, 50/60Hz, 2.5 Amps
Dimensions	Height: 8.0 inches (20.3 cm)
	Width: 13.0 inches (33.0 cm)
	Depth: 16.0 inches (40.6 cm)
	Weight: 20 lbs. (9 Kg)
Environmental	Indoor use only
	Operating temperature: 2°C to 40°C
	Maximum 80% RH between 2°C to 30°C, decreasing to 50% RH at 40°C
	Maximum altitude 2000 m
	Main supply voltage fluctuations should not to exceed ±10%
	Transient over-voltages according to installation category II
	Pollution degree 2

# Warning

Do not operate the centrifuge below the minimum operating temperature (2°C). Do not store the rotor below the minimum storage temperature. Doing so will subject the rotor materials to damage. See Specification.

# Specifications

Specifications

# APPENDIX B References

## References

- 1. CLSI. *Protection of Laboratory Workers from Occupationally Acquired Infections*; Approved Guideline-Third Edition. "CLSI document M29-A3 [ISBN 1-56238-567-4]. CLSI, 940 West Valley Rd, Suite 1400, Wayne, Pennsylvania 19087-1898 USA, 2005.
- 2. CDC. Recommendations for Prevention of HIV Transmission in Health Care Settings. MMWR (Suppl. No. 2S):2S-18S, 1987.
- 3. CDC. Updated: *US Public Health Service Guidelines for the Management of Occupational Exposures to HBV, HCV and HIV and Recommendations for Post Exposure Prophylaxis.* Appendix A and B. MMWR 50 (RR-11): 1-42, June 29, 2001.

# References

References

www.beckmancoulter.com



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